

No.

TRANSFER CERTIFICATE

Session: 2025-26

Admn No. _____

Board's Roll No _____

1. Name of the Pupil _____
2. Mother's Name _____
3. Father's Name _____
4. Nationality _____ 4. Whether S.C or S.T _____
5. Date of admission in School _____ in class _____
6. Date of Birth (in Christian Era) according to Admission Register
(in figure) _____ (in Words) _____
7. Class in which the pupil studied _____
8. School / Board Annual Examination last taken with result

9. Whether Failed in same class _____
10. Subjects Studied: 1) _____ 2) _____ 3) _____
4) _____ 5) _____ 6) _____
11. Whether qualified for promotion to higher class
If so to which class (in figures) _____ (in words) _____
12. Month up to which the pupil has paid school fees _____
13. Any fee concession availed of: if so , the nature of such concession _____
14. Total No. of school working days _____ 15. Total days present _____
16. Whether NCC Cadet / Boy Scout/Girls Guide (give details) _____
17. Games Played/ Extra –curricular activities in which the pupil took part (mention achievement level there in) _____
18. General Conduct _____
19. Date of application for certificate _____
20. Date of issue for Certificate _____
21. Reason for Leaving the school _____
22. Any other remarks _____

Sign of Class Teacher

Checked by
(State full name and designation)

Principal